

EL CERRITO CITY COUNCIL MINUTES

SPECIAL CITY COUNCIL MEETING
Tuesday, February 5, 2019 – 6:00 p.m.
Hillside Conference Room

REGULAR CITY COUNCIL MEETING
Tuesday, February 5, 2019 – 7:00 p.m.
City Council Chambers

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

6:00 p.m. ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING
Mayor Pardue-Okimoto called the meeting to order at 6:06 p.m.
Present: Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto.

1. ORAL COMMUNICATIONS FROM THE PUBLIC - None

2. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Conduct interviews of candidates for City Boards and Commissions. Interviews may result in an announcement of appointment at the meeting.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Conducted three interviews and passed a motion to 1) appoint Ben Chuaqui to Parks and Recreation Commission for a second term of 3/1/2019 - 3/1/2023 and 2) appoint W. Mina Wilson to Human Relations Commission for a second term of 3/1/2019 - 3/1/2023 **Moved/Seconded:** Councilmember Lyman/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

3. ADJOURN SPECIAL CITY COUNCIL MEETING

The meeting adjourned at 6:53 p.m.

7:00 p.m. ROLL CALL - CONVENE REGULAR CITY COUNCIL MEETING
Mayor Pardue-Okimoto called the meeting to order at 7:01 p.m.
Present: Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto.

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE – Councilmember Fadelli

2. COUNCIL/STAFF COMMUNICATIONS

City Manager Pinkos introduced Alexandra Orologas, the new Assistant City Manager.

Fire Chief Pighi provided an update on recent and upcoming mitigating activities regarding fire safety including controlled burns, brush removal, and increasing buffer zones; seeking funds to continue advanced vegetation management; and meeting with the Make El Cerrito Fire Safe citizen group.

Police Chief Keith provided an update on staff attendance at neighboring city community evacuation drills; met with the Make El Cerrito Fire Safe citizen group and discussed concerns and ideas for future fire safety ideas; working on evacuation routes and specific evacuation zones; planning an evacuation drill for the city, and future public meetings to discuss fire safety.

Councilmember Fadelli reported attendance at the staff appreciation event, the Recreation Department crab feed, the East Bay League of Cities Division meeting, and AC Transit outreach meeting on rate changes.

Councilmember Lyman reported on the Martin Luther King (MLK) day events, RecycleMore upcoming events, and locations where controlled substances can be turned in for disposal.

Councilmember Quinto reported attendance at the Environmental Quality Committee meeting with League of CA Cities and their work on disaster preparedness; attendance at historical society event, and the East Bay League of Cities Division meeting.

Councilmember Abelson reported attendance at the Community Services Policy Committee and Housing Committee meetings for the League of CA Cities, MLK day parade, the East Bay League of Cities Division meeting, West Contra Costa Transportation Advisory Committee (WCCTAC) meeting, Recreation Department crab feed, Arts and Culture Commission meeting; participated in the strategic planning meeting for Contra Costa Transportation Authority (CCTA) discussing plans for spending Measure J money; and attended employee appreciation event.

Mayor Pardue-Okimoto reported attendance at the MLK event, shared origin of events, recognized Black History month and thanked the hard work of those who started El Cerrito events; attended the new mayors academy in Sacramento; led West County Mayor's group meeting, the first of six months being held in El Cerrito; attended the staff appreciation dinner, sweetheart dance and crab feed.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Dave Weinstein regarding a Historical Society update of prior year accomplishments and focus of the group in the upcoming year.

Susan Duncan regarding recent activities of the Make El Cerrito Fire Safe group.

Nick Zamorano regarding fire safety, prevention and risk of wildfires.

Paul Duncan regarding El Cerrito – Kensington Wild Fire Action Plan and its contents.

Buddy Akacic regarding a permanent location for a Senior Center.

Al Miller regarding Creedence fan club visit last summer.

4. ADOPTION OF THE CONSENT CALENDAR

Action: Passed a motion to approve consent items A, B, F, G, H and I as indicated below. **Moved/Seconded:** Councilmembers Abelson/Lyman **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

A. Proclamation – Black History Month

Action Proposed: Pass a motion to approve a proclamation recognizing February as Black History Month in the City of El Cerrito.

Contact: Kristen Cunningham, Human Resources Manager, City Management

Action: Approved proclamation

B. Proclamation – Lunar New Year

Action Proposed: Pass a motion to approve a proclamation recognizing the Cultural and Historical Significance of Lunar New Year in the City of El Cerrito.

Contact: Kristen Cunningham, Human Resources Manager, City Management

Action: Approved proclamation

C. Proclamation – Officer of the Year

Action Proposed: Pass a motion to approve a proclamation commending and congratulating Officer Edward Perales as the 2018 Officer of the Year.

Contact: Robert De La Campa, Captain, Police Department

Action: Removed from consent by Councilmember Lyman. Passed a motion to approve the proclamation. **Moved/Seconded:** Councilmembers Lyman/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

D. Proclamation – Professional Staff Member of the Year

Action Proposed: Pass a motion to approve a proclamation commending and congratulating Community Service Officer Michael Olivieri as the 2018 Professional Staff Member of the Year.

Contact: Robert De La Campa, Captain, Police Department

Action: Removed from consent by Councilmember Lyman. Passed a motion to approve the proclamation. **Moved/Seconded:** Councilmembers Lyman/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

E. Proclamation – Volunteer of the Year

Action Proposed: Pass a motion to approve a proclamation commending and congratulating Jerry Duda as the 2018 Volunteer of the Year.

Contact: Robert De La Campa, Captain, Police Department

Action: Removed from consent by Councilmember Lyman. Passed a motion to approve the proclamation. **Moved/Seconded:** Councilmembers Lyman/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

F. Appointment of Member to Economic Development Committee

Action Proposed: Pass a motion to approve the appointment of Eric Wright to the Economic Development Committee, effective February 5, 2019.

Contact: Jennifer Peat, Management Assistant and Committee Liaison; Melanie Mintz, Community Development Director, Community Development Department

Action: Approved appointment

G. Annual Payment for El Cerrito's Share of the West Contra Costa Integrated Waste Management Authority Operating Expenses for the Calendar Year 2018

Action Proposed: Adopt a resolution authorizing payment for the City of El Cerrito's share of the West Contra Costa Integrated Waste Management Authority's operating expenses for calendar year 2018 in an amount not to exceed \$76,400.

Contact: Maria Sanders, Operations & Environmental Division Manager;
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works
Department

Action: Approved Resolution 2019-03

H. Amendments to the City Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) Restore and revise the class specification of Planning Manager; 2) Establish the class of Senior Accountant and establish with an initial control point of \$8,750; and 3) Authorize the reclassification of one Accountant II to Senior Accountant in the Finance Department

Contact: Kristin Cunningham, Human Resources Manager, City Administration

Action: Approved Resolution 2019-04

I. Professional Services Agreement with Urban Planning Partners, Inc.

Action Proposed: Adopt a resolution authorizing the City Manager to amend the Professional Services Agreement between the City of El Cerrito and Urban Planning Partners, Inc. in an amount not to exceed \$100,000 bringing the total contract to an amount not to exceed \$145,000 and extending the term of the Agreement through June 30, 2019.

Contact: Sean Moss, Acting Planning Manager; Melanie Mintz, Community Development Director, Community Development Department

Action: Approved Resolution 2019-05

Mayor Pardue-Okimoto reported on the following commission appointments made by the City Council at the 6:00 special meeting:

1. Reappoint Ben Chuaqui to Parks and Recreation Commission for the term of 3/1/2019 thru 3/1/2023
2. Reappoint W. Mina Wilson to Human Relations Commission for the term of 3/1/2019 thru 3/1/2023.

5. PRESENTATIONS

A. Bay Area Rapid Transit (BART) Plaza Access and Transit-Oriented Development - Request for Proposal Update

Action Proposed: Receive and File.

Contact: Melanie Mintz, Community Development Director, Community Development Department; Sean Brooks, Real Estate and Property Development Manager, Bay Area Rapid Transit.

Presentation and Discussion: Sean Brooks, BART Real Estate and Property Manager, and Charlie Reams, BART Principal Planner provided a presentation on BART's Transit-Oriented Development (TOD) goals, status and strategy for the El Cerrito Plaza station TOD. Presenters responded to questions raised by members of the council regarding the role of BART versus the developer, timing, funding, plaza survey conducted and its results, accommodation of increased ridership, parking, and collaboration with plaza merchants.

Public Comments:

George Gager – regarding identified funds for grants research on things such as TOD and other funding sources.

Action: Receive and File.

6. PUBLIC HEARINGS – None

7. POLICY MATTERS

A. On-Street Parking Studies-Priority Development Area Implementation

Action Proposed: Accept and provide feedback on the *2019 On-Street Parking Studies*.

Contact: Melanie Mintz, Community Development Director, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Presentation and Discussion: Melanie Mintz, Community Development Director, introduced and overviewed the item. Alex Sweet, with Nelson Nygaard, provided a presentation and overview of the On-Street Parking study conducted. Presenters and staff responded to questions raised by members of the council regarding residential permit parking program and parameters, lack of information on role of transit in report, intent of report, senior center parking, use and goal of grant funds received, intended next steps, parklets, parking violation statistics, parking enforcement, potential BART rider permitting, and parking evacuation zones.

Public Comments:

Howdy Goudey - regarding importance of looking at parking and managing public open space.

Action: Receive and File.

B. San Pablo Avenue Specific Plan Update

Action Proposed: Receive presentation regarding implementation of the San Pablo Avenue Specific Plan, provide staff feedback on the proposed update, and direct staff to update the Plan and Programmatic Environmental Impact Report.

Contact: Melanie Mintz, Community Development Director; Sean Moss, Acting Planning Manager, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Passed a motion to extend the meeting by 30 minutes to 11:00 p.m. **Moved/Seconded:** Councilmembers Abelson/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

Presentation and Discussion: Melanie Mintz, Community Development Director, and Sean Moss, Acting Planning Manager, provided a presentation on current status of development, and focus areas for specific plan updates. Staff responded to questions raised by members of the council regarding success of current plan, plan updates needed, collaboration with Richmond, open space, Environmental Impact Review (EIR) requirements and triggers, need for close accommodations and amenities, and residential permitting based on housing type.

Action: Passed a motion to extend the meeting by 15 minutes to 11:30 p.m. **Moved/Seconded:** Councilmembers Quinto/ Abelson **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

Action: Passed a motion to extend the meeting by 15 minutes to 11:45 p.m. **Moved/Seconded:** Councilmembers Quinto/ Abelson **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

Public Comments:

Howdy Goudey regarding participation and support of the development process.

Action: Passed a motion directing staff to move forward with an update to the Plan and Programmatic Environmental Impact Report.

Moved/Seconded: Councilmembers Abelson/Fadelli **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, and Quinto

Abstention: Councilmember Lyman **Noes:** None

8. **CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS - None**

9. **ADJOURN REGULAR CITY COUNCIL MEETING**

The meeting was adjourned at 11:48 p.m. recognition of former Mayor Ken Berndt.



Rochelle Pardue-Okimoto, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the special and regular City Council meetings of February 5, 2019 as approved by the El Cerrito City Council.



Holly M. Charléty, MMC, City Clerk