



AGENDA

SPECIAL CITY COUNCIL MEETING

February 1, 2021 – 3:00 p.m.

Members:

Mayor Paul Fadelli

Mayor Pro Tem Gabe Quinto • Councilmember Janet Abelson
Councilmember Lisa Motoyama • Councilmember Tessa Rudnick

Join Via WebEx:

<https://elcerrito.webex.com/elcerrito/onstage/g.php?MTID=ed2535727eafb7a1f99228b333f871916>

Event Number: 146 108 5957

Event Password: Join0201

or

Dial In: 1-408-418-9388

Access Code: 146 108 5957

Pursuant to Executive Orders N-25-20 and N-29-20, Teleconference Restrictions of the Brown Act Have Been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the Meeting.

This meeting will not be broadcast or livestreamed online. Members of the public can view the live meeting via WebEx using the meeting information listed above. Public Comments may be submitted one of two ways, and are **limited to items on the special meeting agenda only:**

1. Via WebEx using the “[Raise Hand](#)” feature to request to speak. Each period of public comment will be announced.

****Please note** - If a member of the public can join via phone **only**, a request to speak may be submitted via email to cityclerk@ci.el-cerrito.ca.us. The request must contain in the subject line **Request to Speak – Agenda Item #** and must include a name and the full phone number that will be used to call in.

2. Via email to cityclerk@ci.el-cerrito.ca.us. Email must contain in the subject line **public comments – agenda item #**.

To ensure that the City Council receives your written comments prior to taking action, they must be received by **12:00 p.m. the day of the meeting**. All written comments received by this deadline will be provided to the City Council and posted online in advance of the meeting.

Written comments received after the deadline will be provided to the City Council and included with supplemental materials **after the meeting**. **No written comments will be read into the record.**

3:00 P.M. ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

2. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Staff requests that City Council conduct interviews and, at the conclusion of interviews, confer with staff regarding the ongoing recruitments, any remaining vacancies, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

Contact: Holly M. Charléty, City Clerk, City Management

3. ADJOURN SPECIAL CITY COUNCIL MEETING

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- **The Deadline for agenda items and communications** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 11:00 p.m., unless extended to a specific time determined by a majority of the Council.



AGENDA BILL

Agenda Item No. 2.

Date: February 1, 2021
To: El Cerrito City Council
From: Holly M. Charléty, City Clerk, City Management
Subject: Commission Interviews, Status and Appointments

ACTION PROPOSED

Staff requests that City Council conduct interviews and, at the conclusion of interviews, confer with staff regarding the ongoing recruitments, any remaining vacancies, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

BACKGROUND/ANALYSIS

Annually by December 31st, the city is required to post and publish a notice to residents listing all existing vacancies, as well as any terms that will expire in the upcoming year. This information was published and posted by the deadline, and staff has been actively advertising opportunities to apply. Any appointments made for term expirations would be effective as of March 1, 2021, with the exception of the Contra Costa Library Commission which is effective July 1, 2021. Any appointments made for existing vacancies would be effective as of the date of Council action.

City staff continues to publicize board, commission and committee vacancies as they occur. Vacancies are published on the City's website and in the West County Times, and physically posted at City Hall. Staff is also utilizing social media outlets to increase awareness and opportunities for citizens to participate by attending meetings and/or serving on a board, commission or committees.

INTERVIEW SCHEDULE

Interviews scheduled are as follows:

Applicant	Advisory Body	Interview Time
Gyan Singh (DRB Incumbent)	Design Review Board Planning Commission	3:15
Buddy Akacic (Incumbent)	Human Relations Commission	3:30
Ruth Cazden	Financial Advisory Board	3:45
Bill Nichols (Incumbent)	Arts and Culture Commission	4:00
George Gager (Incumbent)	Arts and Culture Commission	4:15
Leslie Mendez (PC Incumbent)	Planning Commission Design Review Board	4:30

Applicant	Advisory Body	Interview Time
Farhad Farahmand (FAB Incumbent)	Financial Advisory Board Planning Commission	4:45
Michael Fischer (Incumbent)	CCC Library Commission	5:00
Eugene Park (Incumbent)	Civil Service Commission	5:30
Jennifer Kaczor	Park and Recreation Commission	5:45
Andrea Lucas	Design Review Board	6:00
John "Barry" Koops (Incumbent)	CCC Library Commission	6:15
Travis Campbell	Planning Commission	6:30
Linda Klein	Planning Commission Design Review Board	6:45

In addition to the applicants listed above, the following eligible applicants are not currently scheduled for interview:

Applicant	Advisory Body
William Ktsanes (FAB Incumbent)	Financial Advisory Board Planning Commission
Blake Washington (Incumbent)	Arts and Culture Commission

STRATEGIC PLAN CONSIDERATIONS

This action aligns with Strategic Plan Goal A: Deliver Exemplary Government Services by maintaining an emphasis on providing excellent customer service.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS

The city has meet the publication and posting requirements of the Maddy Act, Government Code section 54970.

Reviewed by:



Holly Charl  ty, City Clerk

Attachments:

1. Commission Matrix
2. Commissioner Interview Worksheet

ADVISORY BODY VACANCIES/APPLICATION STATUS

Advisory Body	CCC Library Commission													
	Urban Forest Committee	10												
	Planning Commission	2	2	2	2	2	2	1	1	3	8	2		
	Park & Recreation Commission	2	2	2	2	2	2	1	1	3	8	2		
	Human Relations Commission	2	2	2	2	2	2	1	1	3	8	2		
	Financial Advisory Board	2	2	2	2	2	2	1	1	3	8	2		
	Envir. Quality Committee							3	3	8	2			
	Economic Dev. Committee	3	2	2	2	2	2	1	1	3	8	2		
	Design Review Board	2	2	2	2	2	2	1	1	3	8	2		
	Crime Prev. Committee													
	Civil Service Commission	2	2	2	2	2	2	1	1	3	8	2		
	Arts & Culture Commission	3	2	2	2	2	2	1	1	3	8	2		
	Current Vacancies													
	Upcoming Term Expirations	2	2	2	2	2	2	1	1	3	8	2		
Applicant	App Rec'd	AM = Attending Meetings IN = Incumbent											Notes/Status	
Buddy Akacić	12/1/2020						AM		IN					Current ACC & COA member
Travis Campbell	11/16/2020					AM					X			
Ruth Cazden	1/4/2021							X						Current ACC member
Farhad Farahmand	12/30/2020							IN			X			
Michael Fischer	11/25/2020												IN	
George Gager	1/7/2021	IN												Current CPC and EDC member
Jennifer Kaczor	12/18/2020									X		AM		
Linda Klein	1/13/2021				X						X			
William Ktsanes	10/27/2020							IN			X			Appointed to partial term on 11/18/20
John "Barry" Koops	1/7/2021												IN	
Andrea Lucas	1/7/2021				X									PC Term ending 3/1/21
Ramesh Malla	12/1/2020					AM								
Leslie Mendez	12/8/2020				X						IN			
Robin Mitchell	12/30/2020											IN		UFC appointment made 1/11, Council approval scheduled 2/2
Bill Nichols	12/16/2020	IN												
Eugene Park	12/31/2020		IN											

ADVISORY BODY VACANCIES/APPLICATION STATUS

Advisory Body	CCC Library Commission	Urban Forest Committee	Planning Commission	Park & Recreation Commission	Human Relations Commission	Financial Advisory Board	Envir. Quality Committee	Economic Dev. Committee	Design Review Board	Crime Prev. Committee	Civil Service Commission	Arts & Culture Commission
		10			1	1	3	8		10		
	2	2	2	2	2	2		3	2		2	3
Applicant	App Rec'd	AM = Attending Meetings IN = Incumbent										Notes/Status
Gyanendra Singh	11/30/2020				IN							
Rose Vekony	12/30/2020					AM						
Blake Washington	12/16/2020	IN				AM						Unavailable for interview on 2/1/21
Eric Wright	12/18/2020					IN						EDC appointment pending, tentative Council approval scheduled 2/16
Jonathan Zazove	11/17/2020					IN						EDC appointment pending, tentative Council approval scheduled 2/16

2021 EL CERRITO BOARD AND COMMISSION APPOINTMENT WORKSHEET

ARTS & CULTURE COMMISSION (3 Vacancies)

Name	Term
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025*

**Incumbent Blake Washington was unavailable to interview*

Eligible Applicants
George Gager (Incumbent)
Bill Nichols (Incumbent)
Blake Washington (Incumbent)

CIVIL SERVICE COMMISSION (2 Vacancies)

Name	Term
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025*

**Incumbent Phyllis Hoffman not seeking second term*

Eligible Applicants
Eugene Park (Incumbent)

DESIGN REVIEW BOARD (2 Vacancies)

Staff shared the importance of (and need for) a landscape architect on the Board, and members have expressed a desire for more gender diversity.

Name	Term
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025*

**Incumbent Carl Groch termed out*

Eligible Applicants
Linda Klein (also applied for PC)
Andrea Lucas
Leslie Mendez (also applied for PC)
Gyan Singh (Incumbent) (also applied for PC)

FINANCIAL ADVISORY BOARD (3 Vacancies)

Name	Term
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025*
	3/1/2021 – 3/1/2025**

**Incumbent Ajay Friesen resigned, appointment of Debra Saunders was not approved by her employer.*

***Incumbent William Ktsanes is not scheduled for interview as he was recently appointed on 11/18/20 to a partial term*

Eligible Applicants
Ruth Cazden
Farhad Farahmand (Incumbent) (also applied for PC)
William Ktsanes (Incumbent) (also applied for PC)

HUMAN RELATIONS COMMISSION (3 Vacancies)

Name	Term
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025*
	12/14/20 – 3/1/2022** <i>Partial term</i>

**Incumbent Lee Kariuki not seeking a second term.*

***Current vacancy from resignation of Margo Hunter Parisi*

Eligible Applicants
Buddy Akacić (Incumbent)

PARK & RECREATION COMMISSION (2 Vacancies)

Name	Term
	3/1/2021 – 3/1/2025*
	3/1/2021 – 3/1/2025**

**Incumbent Tara McIntire not seeking second term*

***Incumbent David Zuckermann not seeking second term*

Eligible Applicants
Jennifer Kaczor

PLANNING COMMISSION (2 Vacancies)

Name	Term
	3/1/2021 – 3/1/2025
	3/1/2021 – 3/1/2025*

**Incumbent Andrea Lucas applying for DRB instead*

Eligible Applicants
Travis Campbell
Farhad Farahmand (also applied for FAB)
Linda Klein (also applied for DRB)
William Ktsanes (also applied for FAB)
Leslie Mendez (Incumbent) (also applied for PC)
Gyan Singh (also applied for DRB)

CONTRA COSTA COUNTY LIBRARY COMMISSION (2 Vacancies)

Name	Term
	7/1/2021 – 7/1/2025
	7/1/2021 – 7/1/2025

Eligible Applicants
Michael Fischer (Incumbent)
John “Barry” Koops (Incumbent Alt.)