



## AGENDA

### REGULAR CITY COUNCIL MEETING MAY 4, 2021 – 7:00 p.m.

#### Members:

Mayor Paul Fadelli

Mayor Pro Tem Gabe Quinto • Councilmember Janet Abelson  
Councilmember Lisa Motoyama • Councilmember Tessa Rudnick

#### Join Via Zoom:

<https://zoom.us/j/96500493534?pwd=TIg2eWkrVURrU3lXZnRKMnVKOFZQZz09>

**Meeting ID:** 965 0049 3534 **Password:** 603726  
**or Dial in:** 1-408-638-0968

*Pursuant to Executive Order N-29-20, teleconference restrictions of the Brown Act have been suspended, as well as the requirement to provide a physical location for members of the public to participate in the meeting.*

Members of the public can watch or listen to City Council meetings as follows:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Radio Broadcast on FM 88.1 Or 97.7
3. Livestream Online at [www.el-cerrito.org/CouncilMeetingMaterials](http://www.el-cerrito.org/CouncilMeetingMaterials)
4. Via Zoom using the meeting information listed above.

Each period for public comment will be announced. Public Comments may be submitted one of two ways:

- Via Zoom using the “[Raise Hand](#)” icon to request to speak. If joining by phone, dial \*9 to "raise your hand", and when prompted by the host, \*6 to unmute/mute.
- Via email to [cityclerk@ci.el-cerrito.ca.us](mailto:cityclerk@ci.el-cerrito.ca.us). Email must contain in the subject line **Public Comments – Not on the Agenda** or **Public Comments – agenda item #**.

To ensure City Council receives your written comments prior to taking action, they must be received by **4:00 p.m. the day of the meeting**. All written comments received by this deadline will be provided to the City Council and posted online in advance of the meeting.

Comments received after the deadline will be provided to the City Council and included with supplemental materials **after the meeting**. **No written comments will be read into the record.**

## **7:00 P.M. ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING**

### **1. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

### **2. COUNCIL/STAFF COMMUNICATIONS**

*Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.*

### **3. ORAL COMMUNICATIONS FROM THE PUBLIC**

*Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.*

### **4. ADOPTION OF THE CONSENT CALENDAR**

*All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.*

#### **A. Urban Forest Committee Appointment**

**Action Proposed:** Approve an Urban Forest Committee recommendation to appoint Jennifer Kaczor to the Urban Forest Committee effective May 10, 2021.

**Contact:** Stephen Prée, Environmental Programs Manager / City Arborist; Will Provost, Operations + Environmental Services Division Manager; Yvetteh Ortiz, City Engineer / Public Works Director, Public Works Department

#### **B. National Public Works Week Proclamation**

**Action Proposed:** Pass a motion approving a proclamation designating May 16 through 22, 2021 as National Public Works Week in El Cerrito.

**Contact:** Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

#### **C. East Bay Affordable Housing Week Proclamation**

**Action Proposed:** Pass a motion approving a proclamation designating May 13 - 20 2021 as East Bay Affordable Housing Week.

**Contact:** Aissia Ashoori, Housing Analyst, Community Development Department

**D. Jewish American Heritage Month Proclamation**

**Action Proposed:** Pass a motion to approve a proclamation declaring the Month of May 2021 as Jewish American Heritage Month in the City of El Cerrito.

**Contact:** Alexandra Orologas, Assistant City Manager, City Management

**E. Asian Pacific American Heritage Proclamation**

**Action Proposed:** Pass a motion to approve a proclamation declaring the Month of May 2021 as Asian Pacific American Heritage Month in the City of El Cerrito.

**Contact:** Alexandra Orologas, Assistant City Manager, City Management

**F. Adopt a resolution authorizing a joint applicant with BRIDGE Housing for Mayfair El Cerrito located at 11690 San Pablo Avenue.**

**Action Proposed:** Adopt a resolution authorizing staff to apply for the Affordable Housing Sustainable Communities Program funding as a joint applicant with BRIDGE Housing for Mayfair El Cerrito located at 11690 San Pablo Avenue.

**Contact:** Aissia Ashoori, Housing Analyst; Melanie Mintz, Community Development Director, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

**5. PRESENTATIONS**

**A. Receive and file a presentation on proposed transit-oriented development (TOD) at El Cerrito Plaza BART station**

**Action Proposed:** Receive and file a presentation and status update on the Bay Area Rapid Transit (BART) proposed development project at the El Cerrito Plaza station.

**Contact:** Melanie Mintz, Community Development Director, Community Development Department

**6. PUBLIC HEARINGS**

**A. Public Hearing to Confirm the Diagram and to Levy the Assessment for Fiscal Year 2021-22 for Landscape and Lighting Assessment District No. 1988-1**

*Notice Published 4/24/21*

**Action Proposed:** Conduct a public hearing, and upon conclusion adopt a resolution setting the annual Landscape and Lighting Assessment for Fiscal Year (FY) 2021-22 as \$72 per single-family residential parcel, and as noted in the Engineer's Report for other classes of properties.

**Contact:** Shannon Collins, Finance Supervisor, Finance Department, Yvetteh Ortiz, Public Works Director, Public Works Department, Mark Rasiah, Finance Director, Finance Department

**B. Public Hearing regarding Fiscal Year 2021-22 Storm Drain Annual Report and method of collecting storm drain fees**

*Notice Published 4/24/21 & 4/30/21*

**Action Proposed:** Conduct a public hearing and upon conclusion adopt a resolution approving the Fiscal Year 2021-22 Storm Drain Annual Report and directing that Storm Drain Fees be collected on the property tax rolls.

**Contact:** Shannon Collins, Finance Supervisor, Finance Department, Yvetteh Ortiz, Public Works Director, Public Works Department, Mark Rasiah, Finance Director, Finance Department

**C. Public Hearing on Master Fee Schedule Revisions for Fiscal Year 2021-22**

*Notice Published 4/24/21 & 4/30/21*

**Action Proposed:** Conduct a public hearing, and upon conclusion adopt a resolution approving the Fiscal Year 2021-22 Master Fee Schedule.

**Contact:** Shannon Collins, Finance Supervisor, Finance Department

**D. Public hearing to consider an ordinance of the City of El Cerrito amending Sections of Title 19, of the El Cerrito Municipal Code to amend regulations for Inclusionary Zoning.**

*Notice Published 4/24/21 & 4/30/21*

**Action Proposed:** Conduct a public hearing and, upon conclusion, introduce by title and waive any further reading of an Ordinance amending Chapter 19.30 of the El Cerrito Municipal Code to establish an application process for currently exempt projects to request a limited extension that must be filed with the City Manager by June 30, 2021. If the application is approved, the extension will require that building permit applications be submitted by January 1, 2022, and that construction begin by July 1, 2022. Any approved extension for all exempt projects will expire on January 1, 2022, if a building permit has not been applied for, or July 1, 2022, if construction has not commenced, as described further below.

**Contact:** Aissia Ashoori, Housing Analyst; Sean Moss, Planning Manager; Melanie Mintz, Community Development Director, Community Development Department

## **7. POLICY MATTERS**

### **A. FY 2020-21 General Fund Budget Update for March 2021**

**Action Proposed:** Receive and file an update on City General Fund revenues and expenses for FY 2020-21 through March 2021.

**Contact:** Mark R. Rasiah, Finance Director/City Treasurer, Finance Department

## **8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS**

*Mayor and City Council communications regarding local and regional liaison assignments and committee reports.*

## **9. ADJOURN REGULAR CITY COUNCIL MEETING**

The next regularly scheduled City Council meeting is Tuesday, May 18, 2021 at 7:00 p.m. via teleconference.

***The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.***

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/CouncilMeetingMaterials> and is streamed with closed caption. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at [www.el-cerrito.org](http://www.el-cerrito.org) prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305, email [cityclerk@ci.el-cerrito.ca.us](mailto:cityclerk@ci.el-cerrito.ca.us)
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 11:00 p.m., unless extended to a specific time determined by a majority of the Council.